

# **ST. MARK'S CATHOLIC PRIMARY SCHOOL**

## **CLASS TEACHER**

Salary: The post holder will be paid on the appropriate point of the main / upper pay scale.

### **Line management**

The teacher is responsible to the Headteacher and Deputy Headteacher.

### **Job content**

#### **Basic duties**

- The basic duties of a teacher are outlined in the latest School Teachers' Pay and Conditions Document.

#### **Job purpose**

- To teach and care for the pupils assigned to you as a classroom teacher, compliant with the school aims and in pursuit of high standards of pupil achievement – academically and socially. The school aims to create an environment which stimulates learning, is individually rewarding, is dynamic and safe.

#### **Objectives**

- To create a classroom atmosphere conducive to effective learning.
- To help all pupils achieve and realise their full potential.
- To ensure that all pupils observe the code of conduct.

#### **Main responsibilities**

Teachers should meet the core standards and / or post threshold professional standards as outlined by TDA and adhere to all school policies appertaining to:

- Classroom management, including issues of health and safety.
- Target setting.
- Marking, assessing, recording and reporting.
- Pastoral care.
- Carry out supervisory duties in accordance with published schedules and procedures and maintain professional credibility at all times.
- Be proactive in personal professional development.

#### **Key tasks**

- Contribute towards all members of our community fulfilling our school mission statement.
- Attend and contribute to key stage and full staff meetings.
- Consult with subject leaders and senior staff when guidance/advice is required.
- Contribute towards the goals and targets of our school's development plan.
- Ensure that punctuality and effectiveness are observed at all times.
- Maintain high standards of personal conduct and dress.
- To teach Religious Education using the 'Come and See' syllabus and to recognise that as a teacher in a Catholic school, you will be expected to have careful regard to the ethos of the school.
- Consult with the Head or Deputy Head on any issue relevant to personal professional development.

## **Conditions of employment**

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body.

To uphold the school's Child Protection and Safeguarding Policies and procedures

Teachers are subject to all relevant statutory requirements as detailed in the most recent School Teachers' Pay and Conditions Document.

The post holder may be required to perform any other reasonable tasks after consultation.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification at any time after consultation with the post holder.

All staff participate in the school's performance management scheme.